

# 2021 Water Certification Short Course Packet



**Water Short Course – August 30 – September 2, 2021**

**Mississippi Trade Mart Building  
1207 Mississippi Street  
Jackson, MS 39202**

**Mississippi Rural Water Association  
5400 N Midway Road  
Raymond, MS 39154  
PH: 601.857.2433 FAX: 601.857.2434  
Email: [msrwa@msrwa.org](mailto:msrwa@msrwa.org)  
Website: [msrwa.org](http://msrwa.org)**

Dear System and/or Operator,

The MsRWA will host the 2021 Water Operator Certification Short Course at the Mississippi Trade Mart Building, located at 1207 Mississippi Street, Jackson, MS 39202, on August 30 – September 2, 2021.

There will not be any CEU classes at this event. The Water Short Course will begin on Monday at 7:30 with Registration. Classes will begin at 8:00 AM – Monday – Thursday. Please see the memo from the MS State Department of Health concerning the exam. It will **NOT** be given at the short course.

The MSDH has limited the sizes of short course classes to the following: Class A-10 (minimum of 5); Class B-25; Class C-25, Class D-50. It will be on a first come/first serve paid basis. Once the class is full, no more registrations will be accepted. Preregistration is required for these classes.

Enclosed is the registration form, attendance policies and exam info. If you need any additional information, please feel free to contact our office at 601.857.2433. You can also visit our website at [www.msrrwa.org](http://www.msrrwa.org)

We hope to see you there. If any of the MsRWA team can be of assistance to you, please feel free to give us a call. During the week of the short course if the staff or I can assist you in anyway, please do not hesitate to ask. We are here for you.

Sincerely,  
Kirby Mayfield  
CEO, MsRWA

**MsRWA & MS State Dept. of Health Water Certification Short Course  
August 30 – September 2, 2021 – MS Trade Mart – Jackson, MS  
Registration Deadline: August 23, 2021**

**Registration Form**

**Photocopy for each Registrant - Please Print or Type and Fill in ALL Blanks  
Please use your legal name as will be on certification license.  
Must have a working email address.**

Legal First Name: \_\_\_\_\_ Legal Last Name: \_\_\_\_\_

County: \_\_\_\_\_ Have you received the Covid vaccine? \_\_\_ Yes \_\_\_ No

Mailing Address: \_\_\_\_\_

City/St/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

System/Company: \_\_\_\_\_

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**Water Certification Class**

Which class of Water Certification will you attend? **Circle One: A B C D**

Water Certification Class Registration Member Rate: \$250.00 Per Person \$ \_\_\_\_\_

Water Certification Class Registration Non Member Rate: \$325.00 Per Person \$ \_\_\_\_\_

(Includes Individual Membership for 1 (One) Year) **If the system you are employed with  
is a member of MsRWA then all employees are members, be sure to check.**

Testing Fee: \$102.00 – See testing info on memo from William 'Bill' Moody, MSDH. \$ \_\_\_\_\_

If you would like a manual, it can be downloaded from [www.msdh.ms.gov](http://www.msdh.ms.gov) or \$ \_\_\_\_\_

Purchase for \$45.00 Includes Shipping

MsRWA Scholarship Donation: \$ \_\_\_\_\_

Total Check Amount to Submit: \$ \_\_\_\_\_

There will be no refunds on registration,  
however exchange of the attendee is allowed before deadline date.

**There will be no on-site registration.**

All registrations & test must be made and paid for by the deadline.

Mail check payable to: MsRWA, 5400 N Midway Rd, Raymond, MS 39154  
If you need additional info, please call 601.857.2433. FAX: 601.857.2434

**Mississippi State Department of Health  
Bureau of Public Water Supply  
Computer-Based Examination Registration Form**

Complete all fields of the registration form. A red asterisk [\*] indicates a required field. Do not enter a nickname. The name you enter on the registration card will be name provided to the examiner. If the name on your identification does not match the name provided to the examiner, you will not be allowed to enter the testing facility, nor will you be allowed to take the examination.

First Name	M. I.	Last Name	*Date of Birth	*Last 4-Digits SS#
Mailing Address (include St., Dr., & Apt#, etc.)		City	State	Zip Code
Primary No. <input type="checkbox"/> Mobile <input type="checkbox"/> Work <input type="checkbox"/> Home (   )   -		Alternate No. <input type="checkbox"/> Mobile <input type="checkbox"/> Work <input type="checkbox"/> Home (   )   -		
*Email Address Enter <u>ONE</u> valid email address. Registration and testing information will be electronically sent.				
Name of Public Water System			PWS ID#	
Class Examination (Check Appropriate Box) <input type="checkbox"/> Class A <input type="checkbox"/> Class B <input type="checkbox"/> Class C <input type="checkbox"/> Class D		Class of Water System (Check Appropriate Box) <input type="checkbox"/> Class A <input type="checkbox"/> Class B <input type="checkbox"/> Class C <input type="checkbox"/> Class D		
Signature			Date	

Revised 07/07/2021

This form must be filled out and returned  
with your paid registration.

## Where To Stay

### **Holiday Inn Express - Coliseum**

310 Greymont Ave.  
Jackson, MS 39202  
601.948.4466  
Exit 96B from I-55

### **Hampton Inn & Suites**

320 Greymont Ave.  
Jackson, MS 39202  
601.352.1700  
Exit 96B from I-55

### **Best Western**

725 Larson Street  
Jackson, MS 39202  
601.969.6555  
Exit 96B from I-55

### **Comfort Inn**

614 Monroe Street  
601.352.8282  
Jackson, MS 39202  
Exit 96B from I-55

### **Holiday Inn Trustmark Park**

110 Bass Pro Drive  
Pearl, MS 39288  
601.939.5238  
Exit 47B from I-20 E

### **Hilton Garden Inn**

428 Riverwind Dr.  
Pearl, MS 39208  
601.933.1174  
Exit 47B from I-20 E

MON		Class B		Class C		Class D1		Class D2	
	ORIENTATION	MsRWA	ORIENTATION	MsRWA	ORIENTATION	MsRWA	ORIENTATION	MsRWA	ORIENTATION
8am	ORIENTATION (MSDH)	B. Moody	ORIENTATION (MSDH)	B. Moody	ORIENTATION (MSDH)	B. Moody	ORIENTATION (MSDH)	B. Moody	ORIENTATION (MSDH)
9am	Compliance Issues	B. Moody	Compliance Issues	B. Moody	Compliance Issues	B. Moody	Compliance Issues	B. Moody	Compliance Issues
10am	Safety	B. Moody	Safety	B. Moody	Safety	B. Moody	Safety	B. Moody	Safety
11am	Math & Hydraulics	G. Caraway	Math & Hydraulics	W. Ferrill	Math & Hydraulics	A. Koiva	Math & Hydraulics	A. Koiva	Math & Hydraulics
2pm	Math & Hydraulics	G. Caraway	Math & Hydraulics	W. Ferrill	Math & Hydraulics	A. Koiva	Math & Hydraulics	A. Koiva	Math & Hydraulics
3pm	Water Chem & Treat	S. Lockhart	Water Chem & Treat	M. Caldwell	Water Chem & Treat	T. Burklow	Water Chem & Treat	T. Burklow	Water Chem & Treat
4pm	Water Chem & Treat	S. Lockhart	Water Chem & Treat	M. Caldwell	Water Chem & Treat	T. Burklow	Water Chem & Treat	T. Burklow	Water Chem & Treat
TUES									
8am	Math & Hydraulics	G. Caraway	Math & Hydraulics	W. Ferrill	Math & Hydraulics	A. Koiva	Math & Hydraulics	A. Koiva	Math & Hydraulics
9am	Math & Hydraulics	G. Caraway	Math & Hydraulics	W. Ferrill	Math & Hydraulics	A. Koiva	Math & Hydraulics	A. Koiva	Math & Hydraulics
10am	Water Chem & Treat	S. Lockhart	Water Chem & Treat	M. Caldwell	Water Chem & Treat	T. Burklow	Water Chem & Treat	T. Burklow	Water Chem & Treat
11am	Water Chem & Treat	S. Lockhart	Water Chem & Treat	M. Caldwell	Water Chem & Treat	T. Burklow	Water Chem & Treat	T. Burklow	Water Chem & Treat
1pm	Chlorination	S. Lockhart	Chlorination	S. Lockhart	Chlorination	S. Lockhart	Chlorination	S. Lockhart	Chlorination
2pm	Fluoridation	T. Burklow	Fluoridation	T. Burklow	Fluoridation	T. Burklow	Fluoridation	T. Burklow	Fluoridation
3pm	Cross Connection	A. Koiva	Cross Connection	A. Koiva	Cross Connection	A. Koiva	Cross Connection	A. Koiva	Cross Connection
4pm			Cross Connection	A. Koiva	Cross Connection	A. Koiva	Cross Connection	A. Koiva	Cross Connection
WED									
8am	Water Chem & Treat	S. Lockhart	Water Chem & Treat	M. Caldwell	Water Chem & Treat	T. Burklow	Water Chem & Treat	T. Burklow	Water Chem & Treat
9am	Water Chem & Treat	S. Lockhart	Water Chem & Treat	M. Caldwell	Water Chem & Treat	T. Burklow	Water Chem & Treat	T. Burklow	Water Chem & Treat
10am	Math & Hydraulics	G. Caraway	Math & Hydraulics	W. Ferrill	Math & Hydraulics	A. Koiva	Math & Hydraulics	A. Koiva	Math & Hydraulics
11am	Math & Hydraulics	G. Caraway	Math & Hydraulics	W. Ferrill	Math & Hydraulics	A. Koiva	Math & Hydraulics	A. Koiva	Math & Hydraulics
1pm	Geology & Well Design	W. Ferrill	Geology & Well Design	W. Ferrill	Geology & Well Design	W. Ferrill	Geology & Well Design	W. Ferrill	Geology & Well Design
2pm	Pumps	G. Caraway	Pumps	G. Caraway	Pumps	G. Caraway	Pumps	G. Caraway	Pumps
3pm	Distribution	A. McLeod	Distribution	A. McLeod	Distribution	A. McLeod	Distribution	A. McLeod	Distribution
4pm			Distribution	A. McLeod	Distribution	A. McLeod	Distribution	A. McLeod	Distribution
THURS									
8am	Water Chem & Treat	S. Lockhart	Water Chem & Treat	M. Caldwell	Water Chem & Treat	T. Burklow	Water Chem & Treat	T. Burklow	Water Chem & Treat
9am	Water Chem & Treat	S. Lockhart	Water Chem & Treat	M. Caldwell	Water Chem & Treat	A. Koiva	Math & Hydraulics	A. Koiva	Math & Hydraulics
10am	Math & Hydraulics	G. Caraway	Math & Hydraulics	W. Ferrill	Math & Hydraulics	A. Koiva	Math & Hydraulics	A. Koiva	Math & Hydraulics
11am	Math & Hydraulics	G. Caraway	Math & Hydraulics	W. Ferrill	Math & Hydraulics	A. Koiva	Math & Hydraulics	A. Koiva	Math & Hydraulics
1pm	Microbiology	M. Caldwell	Microbiology	M. Caldwell	Microbiology	M. Caldwell	Microbiology	M. Caldwell	Microbiology
2pm	Sample Collection	C. Long	Sample Collection	C. Long	Sample Collection	C. Long	Sample Collection	C. Long	Sample Collection
3pm	Review		Review		Review		Review		Review
4pm			Review		Review		Review		Review





MISSISSIPPI STATE DEPARTMENT OF HEALTH

**MEMORANDUM**

**TO:** Public Water System Responsible Officials  
Waterworks Operators

**FROM:** William F. Moody, P. E., Director  
Bureau of Public Water Supply

**DATE:** July 6, 2021

**RE:** CEU Trainings, Short Course, Testing Options, & Public Health Guidance

Due to the COVID-19 pandemic, in March 2020, the Mississippi State Department of Health's Bureau of Public Water Supply (BPWS) canceled all in-person Waterworks Operator Short Course Trainings as well as in-person BPWS sponsored trainings. The BPWS recognizes the difficulty these cancellations caused public water systems and water operators while still having to maintain the CEU requirements of their operator certifications. As the pandemic conditions have become somewhat-relaxed based on the availability of vaccines and more knowledge of the virus, CEU Trainings have resumed using Protective Health Guidance. Many drinking water treatment trainings that have been available are virtual. As of June 2021, in-person trainings resumed for licensed operators. With these unique situations facing us, the Bureau has continued to approve opportunities for CEU hours in various ways.

Short course with the associated testing has been particularly challenging to accomplish. To be as flexible as possible, the Bureau is now offering the following options:

**Option 1: Traditional Short Course**

The Bureau, in cooperation with Mississippi Rural Water Association, has scheduled a Water Operator Short Course for August 30 - September 2, 2021. We do not anticipate a cancellation due to pandemic complications. With this short course, the Bureau will also be introducing a new testing center-based structure. On-site testing will no longer be offered on the Friday after instruction. Instead, attendees will receive a test code. This test code will be used to make an appointment at one of seven computer-based testing centers throughout the state. You will have up to thirty (30) days to make an appointment with the code. At the conclusion of the testing session, the score will be immediately provided. Although different from the past testing procedures, we believe this will be a better utilization of resources and will allow individuals to instantly know their results. This will also allow an individual to take the test again in between short courses if needed at their own discretion without having to wait for the next short course.

**Option 2: Self-Guided Training & Testing**

If in-person Short Course cannot be held or if the individual prefers not to be in an in-person setting, the Bureau is offering a Self-Guided Training/Instruction along with Computer-Based Testing. This option will involve the purchase of all required training material(s) through the American Water Works Association (AWWA) and the cost of the computer-based testing through the test centers within the state. Those interested will need to purchase the training materials directly from the AWWA. The cost of testing will be

processed through the Bureau, with a test code distributed once the test fee is received. This method allows the operator to request to take the exam when you feel that you are adequately prepared for the test. Estimated costs for this method is \$210.

For both options, PSI Test Centers are geographically located throughout the United States. For Mississippi, PSI currently has seven testing sites available: Biloxi, Brookhaven, Cleveland, Jackson, Meridian, Prentiss, and Starkville.

The ability to take the exam without short course is available now for those operators who attended Short Course in 2019 and 2020 and failed the examination. Interested operators can register and pay the \$102 testing fee to take the computer-based test by contacting Romelle Britton of the Certification Branch at 601- 576-7518 (BPWS automated call system: Press 1).

### **Public Health Guidance**

While the pandemic is still ongoing, the Mississippi State Department of Health (MSDH) continues to develop and distribute guidance regarding interactions of the public in various situations such as meetings, conferences and trainings. The guidelines are developed and revised as pandemic conditions change. While the guidelines may be difficult to achieve, their purpose is the protect the health and wellbeing of all attendees (operators, system officials, and instructors). With that understanding, operator CEU in-person trainings sponsored by the Bureau will be required to adhere to the following guidance until further notice:

- All attendees must be completely vaccinated (2 weeks after final dose in two dose series, or 2 weeks after one dose in a one dose series vaccine).
- Attendees must be physically distanced by 6 feet minimum.
- All attendees should wear a mask.
- Attendees should not gather in close groups at breaks or when entering or exiting the building.
- Have hand sanitizer available and use prior to or on entry to the building.
- No shared items such as pens, etc.
- No shared meals or snacks permissible.

Considering the above requirements, MSDH strongly encourages potential attendees of all sponsored trainings to begin their vaccination course as soon as possible if they haven't begun their process. Furthermore, it is strongly encouraged that everyone obtains their vaccination for their personal protection and for the protection of others.

If you have an operator who is interested in certifying through Self-Guided Training/Instructions and/or computer-based testing process, contact the Certification Branch at (601) 576-7518.