



Office Professional Training

Mississippi Rural Water Association
5400 N Midway Rd, Raymond, MS 39154-8202
Phone: 1.800.343.2520 Fax: 601.857.2434

March 27, 2018 - Tuesday - MS Trade Mart Building, 1200 Mississippi Street, Jackson, MS

Agenda

- 7:30 Registration & Welcome
- 8:00 Getting Ready for a Health Department Inspection, Amy McLeod, MSDH
- 9:00 Quick Books - Tips & Short Cuts, Justin Hillhouse, Grantham Poole, LLC
- 10:00 Non Profit Tax Status-What is best for your system? - Dickens Fournet, Grantham Poole, LLC
- 10:30 Operator Certification Paperwork & Water Quality Analysis Fee, Romelle Britton, MSDH
- 12:00 LUNCH - Provided
- 1:00 Immediate Response Information System (IRIS), Ross Gonzales, Tech Radium
- 2:00 Water Loss Insurance: Kirk Smith, Serv Line
- 3:00 Adapting to the Modern World, Utility Payment Solutions: Chase Elmore, Nexbillpay
- 4:00 Adjourn

OPTR Credits: Office Mgt-(6); Finance- (4); W/WW (4); Legal- (2); Personnel- (2); Personal- (1)

Please pre-register a week prior to class date. There is a \$100.00 registration fee for this class.

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Name: _____ System/Company: _____

Address: _____

City/State/Zip: _____

Phone/Fax/Email: _____

Send form with payment to MsRWA, 5400 N Midway Rd, Raymond, MS 39154 / Fax: 601.857.2434

For more information call MsRWA at 1.800.343.2520.

